



RISE Tribe Academy, Partnerships & Impact Officer (2 Positions)

The Partnerships & Impact Officer works in collaboration with the Rise Tribe Board to support, facilitate and maintain healthy partner relationships with our Corporate and Community Partners. A key piece of our work is to establish collaborations and partnerships between key Corporate Partners, post-secondary student organizations, and community organizations. The PIO will be responsible for assisting in developing and implementing Rise Tribe's Corporate & Community Building Strategy to engage and build relationships with key members of the community.

Your responsibilities will include:

- Support the creation of an engagement strategy that expand collaboration and promote partnerships with Rise Tribe and the broader community
- Researching and recommending new opportunities for external collaborations and partnerships with key Corporate and Community organization
- Fostering and maintaining networks to build capacity and collaboration
- Keeping well-informed on leadership commitments and priorities
- Determining logistical details and activities for events and/or programming
- Developing and implementing community engagement strategies and plans

The successful candidates should be a self-motivated professional who has a strong community development and partnership development skills.

- A passion for community engagement and partnerships development (either through professional experience or volunteer experience)
- Strong computer skills with proficiency in MS Office programs, Google Suite, & Social Media platform
- Good oral and written communication, interpersonal, and organizational skills
- Ability to meet deadlines and thrive in a fast-paced, flexible working environment
- Ability to work both independently and within a team environment
- Have a lived experience or knowledge of the Filipino Community is a plus

All candidates must:

- This position is part of our Canada Summer Jobs Program funded by Service Canada to provide employment opportunities for youth. You must be legally entitled to work in Canada and be between 15 - 30 years old on start date July 2021 to apply

Hours Per Week:

- This is a remote contract part time position, and the candidate is expected to dedicate 17.5 hrs/week for four months (Fixed term of 280 hrs)
- Target Start Date of the position: July 2021

Next steps:

- Please send an email to: risetribeto@gmail.com
- Subject: [Applicant's Name, Last Name] [Position Title]
- Please include a CV, any relevant links, and an explanation of why you'd like to join us
- Applications are requested by Monday, July 19th by 12:00pm EST.

Supervision:

The successful candidates will work with the Rise Tribe Board. Ongoing support and mentorship will be offered by the Community Engagement & Programs Team to ensure holistic development of the candidate in capacities relevant to the job. Regular touchpoints will be scheduled for the candidates to receive support and direction, as well as targeted opportunities and guidance for personal growth and development. We aim to make this a comprehensive learning experience for our candidates as you gain professional skills in research, partnership development, strategic planning, community development, communication, and leadership.